

**RATCLIFFE'S TEXTBOOKS
UCO PELL GRANT/LOAN PAYMENT AGREEMENT**

Grant accounts are for the agreed time period ONLY. All debts are due and must be paid on or before the specified time. Documentation of eligibility is required. A grant account will not be used as a regular, rotating charge account. Ratcliffe's is not paid directly from your Pell Grant/Student Loan or the University of Central Oklahoma. It is YOUR responsibility to pay Ratcliffe's Textbooks in full. If payment is not made by the specified due date, your credit card will be charged for the full outstanding balance. All unpaid debts will be turned over to a collection agency and an additional 35% processing fee will be added to your amount due.

TO ALLOW A CHARGE FOR GRANT ACCOUNTS, CERTAIN REQUIREMENTS MUST BE MET:

DATE _____

NAME _____ SSN _____ - _____ - _____

DATE OF BIRTH _____ UCO STUDENT ID# _____

HOME ADDRESS _____

CITY/STATE _____ ZIP _____

HOME PHONE (____) _____ CELL (____) _____

WORK PHONE (____) _____ EMAIL _____

Name and Phone Numbers of Nearest Relative:

NAME _____ CELL (____) _____

HOME PHONE (____) _____ WORK PHONE (____) _____

TOTAL BALANCE DUE RATCLIFFE'S TEXTBOOKS \$ _____

FULL PAYMENT DUE ON OR BEFORE _____

I agree to pay Ratcliffe's Textbooks first, before any other payment obligations from my grant or incoming funds. I understand that when my grant or other funds are released to me, I am responsible to come directly to Ratcliffe's to pay this account.

Signature _____ Date _____

101 North University Drive
Edmond OK 73034
405-285-4128

All overdue accounts will be turned over to a collection agency with additional costs applied to the customer balance.